

**MONTSERRAT COLLEGE OF ART**  
**Blue Cross Blue Shield – Student Health Insurance Plan**  
**Qualifying Event Enrollment Form**

A **qualifying life event** is a change in situation – such as an involuntary loss of coverage under another plan that makes you eligible to enroll in the student health insurance plan outside of the initial enrollment period.

Eligible students who have experienced a qualifying event may request to be enrolled in the Montserrat College of Art Student Health Insurance Plan (SHIP) effective as of the date of the qualifying event.

**STUDENT INFORMATION:** *(ALL fields are required)*

Student ID \_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Gender \_\_\_\_\_  
 Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Email Address \_\_\_\_\_ Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**First Day Without Coverage or Date of US Entry:** \_\_\_\_\_

**ENROLLMENT INSTRUCTIONS:** Refer to the table below for eligible enrollment reasons, required documentation and applicable deadlines. **If your “Qualifying Event” is not listed below or the deadline has passed, you are not eligible to enroll at this time and must wait until the next policy period begins.**

Qualifying Event	Required Documentation	UHP must receive the completed enrollment form <u>and</u> appropriate documentation within:	Montserrat College of Art SHIP Effective Date
Loss of Other Coverage	Insurance document showing termination date	60 days following prior coverage termination	The date of prior coverage termination
Entry into U.S.	Passport showing identification and U.S. entry date	60 days following date of entry into the U.S.	The date of entry into the U.S.

**EFFECTIVE DATE:** The Student Health Insurance Plan will be made effective as of the first date you became or will become uninsured or the date you entered the US.

**BENEFITS:** Benefit information is available at <https://universityhealthplans.com/Montserrat>.

**PAYMENT:** The health insurance premium will be added to your student account after the enrollment form and required documentation is received. **To find out the amount that will be added to your student account, please contact University Health Plans.**

**DELIVERY INSTRUCTIONS:** Please return the completed form and supporting documentation by email to [clambert@univhealthplans.com](mailto:clambert@univhealthplans.com). You will receive an insurance ID card approximately 10 business days after your enrollment items are received

**ID Card:** Once your enrollment has been processed your BCBS ID card will be mailed to the address you provide on this form. You can access your BCBS Member ID at <https://universityhealthplans.com/Montserrat>.

*By signing below, you are requesting that Montserrat College of Art enrolls you in the Student Health Plan and are authorizing Montserrat College of Art to add the insurance premium amount to your student account. You will be responsible for paying the premium to Montserrat College of Art. To be eligible for this plan, you must be a student and you must attend classes for 30 days following the termination date of your other insurance coverage. Montserrat College of Art will verify your enrollment eligibility.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If you have any questions, please contact:**  
 University Health Plans at 800-437-6448 or [info@univhealthplans.com](mailto:info@univhealthplans.com)